



# SUBCONTRACTOR PRE-QUALIFICATION FORM

All subcontractors are required to complete this questionnaire. The contents of this questionnaire will be considered and used solely to determine your firm's qualification to perform work for Case Contracting Company. Return completed form to:  
*Case Contracting Company 2311 Turkey Creek Road, Plant City, FL 33566 Attention: Estimating*

**PLEASE NOTE:** This form must be filled out completely. Missing information may result in disqualification of consideration.

Application Date: \_\_\_\_\_

## Background

Company Name		Type of Company	Type of Work Performed		
Street Address			Phone Number	Fax Number	
City/State/Zip	Principal Contact		Email Address		
Year Business was Established	States We Do Work In	Union	Non-Union	Previous Name of Company (if applicable)	
Contractor's License #	D&B #	Qualified Minority Business?		MBE	WBE DBE

## Safety

List your Company's # of Injuries/Illnesses from your OSHA 300 Logs as follows:	Last Year	1st Prior Year	2nd Prior Year
Experience Modification Rate (EMR).			
Total # of Fatalities. (From Column G on the OSHA 300 Log)			
Total # of OSHA Recordable Incidents. (Total of Columns H, I, and J on the OSHA 300 Log)			
Total # of Lost Work Day Incidents. (Column H on the OSHA 300 Log)			
Total # of other recordable cases. (Column J on the OSHA 300 Log)			
Total # of Annual Man-Hours Worked.			

Please check if your Company implements the following safety controls:	Yes	No
Has a Written Safety Program.		
Has an Implemented Drug Screening Policy for all Employees.		
Performs Safety Orientation & Training for all Employees.		
Performs Continuing Safety Education for all Employees.		

**Safety/Health Professional Contact:**

Name	Title	Phone Number	Email Address
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**Provide the following information regarding your present personnel:**

Current Number of Employees	Full-Time	Part-Time	Contract	Temp
Executives				
Project Managers				
Estimators				
Administrative				
Superintendents				
Foreman				
Journeyman				
Laborers				
Other				
<b>Totals</b>				



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## Financial History

Please provide answers to the following questions and attach explanations where necessary:	Yes	No
Are there any judgments, claims, arbitrations, proceedings or suite pending/outstanding against your firm or its officers or principals?		
Has your firm ever filed bankruptcy?		
Has your firm filed any lawsuits or requested arbitration or mediation with regard to construction contracts within the last three (3) years?		
Has your firm or any other organization, with which of the officers or partners were involved during the past three (3) years, ever failed to complete any work awarded? If yes, please provide further details.		
Submit a listing of all litigation or formal arbitration to which your organization has been a party involving amounts in excess of \$10,000 for the past five years including any unsettled litigation or arbitration.		

## References (The below references may be contacted by Case Contracting Company for verification purposes.)

Provide three client references.		
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number

Provide three supplier references.		
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number
Company Name	Contact	Phone Number

I hereby certify that the information submitted herein, including any attachments is true and sufficiently complete so as not to be misleading.

Completed by: \_\_\_\_\_  
(Print or Type) (Signature)

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_